

17 August 1950

MEMORANDUM FOR: MANAGEMENT OFFICER

SUBJECT: Amended T/O - Legal Staff

1. A few days ago a Personnel Action Request form was submitted for processing through the Personnel Division for an additional attorney to be assigned to this Staff. Since this new employee will be an addition to our presently approved T/O, your approval is requested for an amended T/O to take care of this new position.

2. The new position is to be established as a training position at Grade GS-9, which at the end of the training period is to be established as a GS-11.

/s/
LAWRENCE R. HOUSTON
General Counsel

mkt
✓ Subject